

Elloughton cum Brough Town Council
The Old Library, 44 Elloughton Road, Brough, HU15 1AE
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Minutes of the Meeting of the Extra-ordinary Personnel committee held on Tuesday 10th October 2023 in the Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.

Members Present: Cllr S Duckles, Cllr Twining, Cllr Blee, Cllr Harrison, Cllr Luckraft

Meeting Clerk: Philippa Beverley (Town Clerk)

Public Forum: No members of the public in attendance

MINUTES

PL97/23 To accept apologies.
Apologies received from Cllr Bentham.

RESOLVED: Council resolved to accept apologies from Cllr Bentham.

PL98/23 To accept Declarations of interest relating to items on the agenda.
No declarations of interest received.

RESOLVED: Committee resolved no declarations of interest received.

PL99/23 To confirm as a correct record the Minutes of a meeting of the Personnel Committee held on 1st August 2023.
Proposed by Cllr Blee, seconded by Cllr Luckraft and agreed unanimously to accept the minutes of the Personnel meeting held on 1st August 2023 as a true and accurate record.

RESOLVED: Committee resolved to accept the minutes of the Personnel Meeting held on the 1st August 2023 as a true and accurate record.

PL100/23 To confirm as a correct record the Minutes of an Extra-ordinary meeting of the Personnel Committee held on 15th August 2023.
Proposed by Cllr Harrison, seconded by Cllr Twining and agreed unanimously to accept the minutes of the Extra-ordinary Personnel meeting held on 15th August 2023 as a true and accurate record.

RESOLVED: Committee resolved to accept the minutes of the Extra-ordinary Personnel Meeting held on the 15th August 2023 as a true and accurate record.

Signed:

Date:

PL101/23 Exclusion of Press and Public

Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960. The next item of the agenda can be treated as confidential because it relates to confidential staffing issues, such as terms of service, contractual arrangements, and the engagement of staff.

RESOLVED: Council resolved to exclude press and public.

PL102/23 To receive update from Town Clerk regarding Park Attendant and approve any required actions.

The committee received a verbal update from the Town Clerk regarding the Park Attendant. Since the Park Attendants' last meeting he has been reporting daily to the office as he finishes at the park to ensure timekeeping is monitored. Timekeeping is generally improved although there are still some improvements to be made. Accurate recording of timekeeping is much improved.

Town Clerk's will continue to monitor and report again at the next meeting on the situation.

RESOLVED: Committee resolved to note the improvements made by the Town Clerk and confirmed that Clerks will continue to monitor and report back to the next Personnel Committee meeting.

PL103/23 To note the next full Personnel Committee Meeting is to be held at 1.00pm on Tuesday 9th January 2024, at Town Council Office, The Old Library, 44 Elloughton Road, Brough, HU15 1AE.

Committee noted time, date and location of next meeting.

RESOLVED: Council resolved to note the time, date and location of next meeting.

Signed:

Date: