

Elloughton cum Brough Town Council
60 Welton Road, Brough, HU15 1BH
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Minutes of the Extra-Ordinary Meeting of the Personnel committee held on Tuesday 9th November 2021 in the Meeting Room, Elloughton cum Brough Town Council, 60 Welton Road, Brough, HU15 1BH.

Members Present: Cllr Bentley, Cllr Luckraft, Cllr Rowe, Cllr Muzaffar

Meeting Clerk: Philippa Beverley (Town Clerk)

Public Forum: No members of the public in attendance

MINUTES

PL29/20 To accept apologies
Apologies received from Cllr Flint.

RESOLVED: Council resolved to accept apologies from Cllr Flint.

PL30/20 To accept Declarations of Interest relating to items on the agenda.
No declarations of interest received.

PL31/20 Exclusion of Press and Public
Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960. The next item of the agenda can be treated as confidential because it relates to confidential staffing issues, such as terms of service, contractual arrangements and the engagement of staff.

PL32/20 To review short list of candidates for Admin/Events position and Maternity Cover position, confirm selection list and interview dates.
Town Clerk put forward a selection of candidates that had already been through initial selection process. Committee reviewed the CV's and applications for both roles and selected 5 candidates to interview for the Maternity Position and 4 candidates to interview for the Admin/Events role. Committee confirmed interview date for the 17th of November 2021 and instructed the Town Clerk to arrange interviews.

RESOLVED: Committee resolved to select five candidates to interview for the Maternity Position and four candidates for the Admin/Events Position. Interview date confirmed as 17th November 2021 and instructed the Town Clerk to arrange.

Signed: *Bentley*

Date: 11.01.2022

PL33/20

To note the next Personnel Committee Meeting is to be held at 1pm on Tuesday 11th January 2021, at Meeting Room, Elloughton cum Brough Town Council, 60 Welton Road, Brough, HU15 1BH.

Committee noted date, time and location of next meeting.

RESOLVED: Council resolved to note the date of the next Personnel Meeting as Tuesday 11th January 2021 at 1pm.

Signed: *D Bentley*

Date: *11.01.2022*