

Elloughton cum Brough Town Council

60 Welton Road, Brough, HU15 1BH

Write to: PO Box 124, Brough, HU15 1YH

Telephone: 01482 665600

Website: elloughtonbrough-tc.gov.uk



22 October 2019

Dear Councillor,

Personnel Committee Meeting

You are hereby summoned to attend a meeting of the Personnel Committee to be held on **Monday 28 October 2019**, commencing at **3pm**, in the **Committee Room (60 Welton Road, Brough)**.

The agenda for the meeting is set out below.

Tom Clay
Town Clerk

Agenda

Committee Members: Cllr Brogden, Cllr Rowe, Cllr Muzaffar, Cllr S. Duckles (Chairman) and Cllr Luckraft (Vice Chairman)

No	Item
	<u>Procedural items</u>
1	Apologies Committee to note any apologies, the reasons given for absence and consider acceptance of them.
2	Declarations of interest Committee to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interest.

	<u>Business items</u>
3	<p><u>Exclusion of the press and public</u> Due to the confidential nature, Members may resolve to exclude the press and public from the meeting during consideration of the next item in accordance with the Public Bodies (Admission to Meetings) Act 1960.</p> <p>The next item on the agenda can be treated as confidential because it relates to confidential staffing issues, such as, terms of service, contractual arrangements and the engagement of staff.</p>
4	<p>Town Clerk/RFO recruitment Committee to confirm arrangements for interviews and to consider the shortlisting of candidates for the role of Town Clerk/RFO.</p>
	<u>Next meeting</u>
5	<p>Date and time of the next meeting Committee to note the time and date of the next ordinary meeting as 2pm on Tuesday 14 January 2020 to be held in the Committee Room (60 Welton Road, Brough).</p>